

25-12-1

12/15/25

AN ORDINANCE TO AMEND ORDINANCE 24-10-1 TO AMEND THE ANNUAL APPROPRIATIONS ORDINANCE AND TO DECLARE AN EMERGENCY

BE IT ORDAINED by the Council of the Village of Waynesfield, County of Auglaize, State of Ohio to amend Appropriation Ordinance 24-10-1

The fiscal officer is hereby authorized to transfer:

- \$500.00 from 1000-750-349 (Other, Professional and Technical Services) to 1000-710-161 (Mayor Personal Services)

BE IT FURTHER ORDAINED that this Ordinance be declared an emergency for the Health, Safety and Welfare of the residents of the Village of Waynesfield and shall go into effect immediately.

VOTE:

Ball- <i>yes</i>	Walti- <i>yes</i>
Miller- <i>yes</i>	Nickles- <i>yes</i>
Hutson- <i>yes</i>	Fox- <i>yes</i>

Adopted: December 15, 2025

Mayor:



Attest:

Sarah Montgomery

**AN ORDINANCE SETTING WAGES AND SALARIES FOR
EMPLOYEES OF THE VILLAGE OF WAYNESFIELD AND TO
DECLARE AN EMERGENCY**

BE IT ORDAINED by the Council of the Village of Waynesfield, State of Ohio, Auglaize County, Ohio, to-wit:

SECTION 1. Nathan Motter, Police Chief, shall receive a 3% increase. His bi-weekly salary shall be two thousand six hundred eighty-five dollars and thirty-six cents (\$2,663.28).

SECTION 2. Steve Humes, Patrolman, shall receive a 3% increase. His hourly wage shall be seventeen dollars and no cents. (\$17.00).

SECTION 3. Albert Presnell, Maintenance, shall receive a 3% increase. His hourly wage shall be nineteen dollars and sixty-two cents. (\$19.62).

SECTION 3. Joe Spillman, Maintenance, shall receive a 3% increase. His hourly wage shall be nineteen dollars and sixty-two cents. (\$19.62).

SECTION 4. Jay Carter, Maintenance, shall receive a 4.35% increase. His hourly wage shall be eighteen dollars and no cents. (\$18.00).

SECTION 5. Heath Hendrickson, Maintenance, shall receive a 3% increase. His hourly wage shall be twenty-seven dollars and four cents. (\$27.04).

SECTION 6. Bina Korkate, Utility Clerk, shall receive a 3% increase. Her bi-weekly salary shall be one-thousand five hundred seventy dollars and fifty-four cents (\$1,570.54).

SECTION 7. Sarah Montgomery, Fiscal Officer, shall receive a 3.73% increase. Her bi-weekly salary shall be one-thousand nine hundred twenty-three dollars and eight cents. (\$1,923.08).

SECTION 8. Aaron Bender, Administrator, shall receive a 5% increase. His bi-weekly salary shall be three-thousand one hundred and nine dollars and sixty-two cents. (\$3,109.62).

SECTION 9. The Fiscal Officer is hereby authorized and directed to implement the salary adjustments reflected in this Ordinance and to amend the Village's wage schedule accordingly.

SECTION 10. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements.

SECTION 10: That this Ordinance shall be an emergency necessary for the general health and welfare of the Village and shall take effect and be in full force on the first pay period in 2026.


Passed this 15th day of December, 2025.

APPROVED:



Mayor

ATTEST:



Fiscal Officer

APPROVED AS TO FORM:



Solicitor

**AN ORDINANCE ADOPTING THE AMENDED EMPLOYEE HANDBOOK AND
JOB DESCRIPTIONS FOR THE VILLAGE OF WAYNESFIELD, AUGLAIZE
COUNTY, OHIO**

WHEREAS, the Village of Waynesfield (the "Village") employs employees and maintains an employee handbook and policies and procedures,

WHEREAS, the Village Council of the Village (the "Council") has authorized the amendment and modernization of the employee handbook (the "Handbook") and job descriptions (the "Job Descriptions"); and

WHEREAS, Clemans, Nelson & Associates, Inc. ("Clemans Nelson") has provided the recommendations and revisions to the Handbook and the Job Descriptions which are attached hereto as Exhibits A and B respectively; and

WHEREAS, the Council desires to adopt the recommendations of Clemans Nelson and to amend in its entirety the existing employee handbook and job descriptions;

**NOW THEREFORE, BE IT ORDAINED, BY THE COUNCIL OF THE
VILLAGE OF WAYNESFIELD, AUGLAIZE COUNTY, OHIO, AT LEAST A
MAJORITY THEROF CONCURRING THAT:**

Section 1. The revisions to the Employee Handbook as set forth on the attached Exhibit A are hereby approved, established, and enacted.

Section 2. The revisions to Job Descriptions attached as Exhibit B are hereby approved, established, and enacted.

Section 3. By virtue of this Ordinance, any existing employee handbooks or job descriptions are amended in their entirety as set forth on Exhibits A and B.

Section 4. That all ordinances and resolutions inconsistent with this Ordinance be, and the same hereby are, repealed.

Section 5: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the Rules of Council.

BE IT FURTHER ORDAINED that this Ordinance shall be in full force and effect from the earliest period allowed by law.

VOTE

First reading

BALL: yes

HUTSON: yes

MILLER: Absent

WALTI: yes

NICKLES: yes

FOX: yes

Second reading

BALL: yes

HUTSON: yes

MILLER: yes

WALTI: yes

NICKLES: yes

FOX: Absent

Third reading

BALL: yes

HUTSON: yes


MILLER: yes

WALTI: yes

NICKLES: yes

FOX: yes

Passed in Council this 15 day of December, 2025.


Rodney Luma, Mayor

Attest:

Sarah Montgomery
Sarah Montgomery, Fiscal Officer

Approved as to Form:


Daniel L. Bey, Esq., Village Solicitor