

24-11-2

PASSED: 11/25/24

AN ORDINANCE TO AMEND APPROPRIATION ORDINANCE 23-10-6 AND TO
DECLARE AN EMERGENCY

BE IT ORDAINED by the Council of the Village of Waynesfield, County of Auglaize, State of Ohio to amend Appropriation Ordinance 23-10-6

From: 1000-730-510-0000 (Lands and Land Improvements)

To: 1000-730-190-0000 (Personal Services) \$4,000.00

BE IT FURTHER ORDAINED that this Ordinance be declared an emergency for the Health, Safety and Welfare of the residents of the Village of Waynesfield and shall go into effect immediately.

VOTE: Ball- Yes Walh- Yes
Miller- Yes Nickles- Yes
Hutson- Yes Fox- Yes

Adopted: November 25, 2024

Mayor:



Attest:



Approved as to Form:


Daniel L. Bey, Village Solicitor

ORDINANCE: 24-11-1

PASSED: 11/25/24

AN ORDINANCE SETTING WAGES AND SALARIES FOR EMPLOYEES OF THE
VILLAGE OF WAYNESFIELD AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WAYNESFIELD,
AUGLAIZE COUNTY, OHIO, to-wit:

SECTION ONE: That the bi-weekly salary for Nathan Motter, Police Chief, shall be two thousand five hundred and eighty-five dollars and seventy-one cents, all of which shall be paid from the Police General Fund. (\$2585.71)

SECTION TWO: That the hourly wage for Steve Humes, Patrolman, shall be sixteen dollars and fifty cents all of which shall be paid from the Police General Fund. (\$16.50)

SECTION THREE: That the hourly wage for Albert Presnell, Maintenance, shall be nineteen dollars and five cents (\$19.05).

SECTION FOUR: That the hourly wage for Joseph Spillman, Maintenance, shall be nineteen dollars and five cents (\$19.05).

SECTION FIVE: That the hourly wage for Jay Carter, Maintenance, shall be seventeen dollars and twenty-five cents (\$17.25).

SECTION SIX: That the hourly wage for Heath Hendrickson, Maintenance, shall be twenty-six dollars and twenty-six cents (\$26.26).

SECTION SEVEN: That the bi-weekly salary for Bina Korkate, Utility Clerk, shall be one thousand five hundred and twenty-four dollars and eighty cents (\$1524.80).

SECTION EIGHT: That the bi-weekly salary for Sarah Montgomery, Fiscal Officer, shall be one thousand eight hundred and fifty-four dollars and zero cents. (\$1854.00)

SECTION NINE: That the bi-weekly salary for Aaron Bender, Administrator, shall be two-thousand nine hundred sixty-one dollars and fifty-four cents. (\$2961.54).

SECTION TEN: That all other Ordinances, or parts of Ordinances, in conflict with the provisions of this Ordinance, but containing identical provisions, are hereby superseded by this Ordinance, and shall be of no further effect.

SECTION ELEVEN: That this Ordinance shall be an emergency necessary for the general health and welfare of the Village and shall take effect and be in full force on the first pay period in 2025.

APPROVED: 
Rodney Kinnear, Mayor

ATTEST: 
Sarah Montgomery, Fiscal Officer

Approved as to Form:


Daniel L. Bey, Village Solicitor

VILLAGE OF WAYNESFIELD
COUNCIL MEETING

October 28, 2024

1. The meeting was called to order on October 28, 2024, at 6:30 P.M. with the following answering Roll Call: Mayor Luma; absent; Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Waliti, Yes.
2. The Minutes of the previous meeting and special meeting minutes were read and approved.
3. Fiscal Officer reported \$1,928,775.80 in all funds. \$357,278.03 in the General Fund.
4. The Bills were read. A motion was made by Waliti, seconded by Hutson to pay the bills presented.
VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Waliti, Yes.

5. GUESTS:

1. Todd Smith was not present.
2. (John) Courtney and Associates

John and Scott from Courtney Associates attended the council meeting.

Mr. Courtney discussed the power point he provided with the council.

Council member Nickles asked what defined the residential, commercial industrial and institutional. Mr. Courtney stated that there are definitions for each of them. She asked where the church would stand. John stated commercial.

Mr. Courtney went over the losses that the Village is facing with their electric fund. Council member Nickles asked about the service charge and how he comes up with that.

Courtney and Associates recommends to increase energy charge (KWh) by 1 penny and increase service charge by \$2.50 each year for the next four years until 2028.

Commercial, industrial and institutional service charge would be a higher charge. Commercial at 2x's the residential rate, industrial and institutional at 5x's the rate.

Administrator Bender stated that the meters have a demand option. For the next few years we can turn that on after putting in new meters to get data for the next time we have a rate study.

Council member Ball is concerned about the industrial and institutional and the 5x's the service charge. Administrator Bender stated that their equipment is a lot and if it was to break we, the Village, would be responsible for it. This charge is to have so we are able to fix it.

Council member Waliti asked about customers that are residential with 3 phases. This will be looked at.

COMMITTEE REPORTS:

Park:

Administrator Bender went over the amounts for each grant the Village of Waynesfield received for the park projects. The Village has received the grant for \$352,950.00 and it has been deposited into the account.

The other grant, \$348,000.00 has not. For this grant the projects need to be approved for the funds to be released.

The committee mentioned doing the playground equipment with the grant that needs approval and bidding.

The committee also discussed investing \$300,000.00 of the grant money for 6 months at 4.50% interest. The winter months will halt most of the park projects and if the Village invest the money would open back up when the weather begins to get nice again.

Nickles made a motion that we move forward with investing \$300,000.00 and present it to council. Waliti second the motion.

The committee asked what we would start on this fall. Administrator Bender stated he is waiting on a few quotes for the cornhole. Administrator Bender stated he would like to get the concrete pads filled for the cornhole in the next 10 days. He also stated that he would like to get a community chest with cornhole bags. The only concern is people abusing this and the bags getting taken or lost. If this does occur the Village will not continue to replace them.

Brian Shaw is working on getting quotes for the home run fence at the park fields. We will know more about that when more information is provided.

The committee stated they would like to know the possible order projects will go in. Administrator Bender and the committee discussed what would be first and why. The timeline would be important to have since the Village has a year and a half to complete all projects. The park would be the one of the most important projects. When that is laid out the Village will have a better idea of where everything else should go. Administrator Bender stated that projects would also be completed with weather permitting.

The committee discussed the walking path and renaming it. Committee member Nickles stated how she would like to see benches with our logo and plaques honoring military personnel who died in the line of duty on the benches put along the trail.

The committee would like to solidify a plan to ensure we get everything completed in a timely manner.

Nickles made a motion to present to council our recommendations based on the Village Administrator's recommendation to put in corbhole, installing homerun fence and beginning process for playground equipment.

Building and Property Maintenance

Property Enforcement Officer Chief Motter informed committee of three failures to deliver certified letter to property owner on Sugar Street. After discussing options at this time, committee members agreed for Chief Motter to serve the letter.

Chief Motter will send certified letter to the property on W. Wapakoneta regarding trash and compromised chimney.

Monies the village has for physical actions needed for problem properties has been discussed with Village Administrator Bender with Chief Motter, and will be further discussed at the next meeting for more clarification.

The first letter to the property owner on N. Westminster was returned, but a second letter was sent, and is assumed delivered. Chief Motter will send certified letter as well.

The Hutchinson property owner seems to have tried to comply with warnings, and there is no further update.

The Property Enforcement Steps, as they are, was discussed regarding complete approval by the Village Council. Chief Motter stated they were approved by former attorney. Inquiries will be made regarding further approval needs.

There have been complaints regarding a property on N. Westminster St. Chief Motter asked for a motion to send letter, Nickles made the motion which was seconded by Ball.

Time given for clean up after an arson fire was asked, thought to be 30 days, and will be confirmed by Chief Motter.

Village Administrator Bender will be asked about situation of Pence building at the next meeting.

The next meeting will be held on November 18 at 5:30 pm.

Chief Motter and Administrator Bender have been discussing options of the properties and there are currently no answers. We have to see what is determined on the next property building maintenance meeting.

Council member Nickles stated that the due process that the Village has in place is fine by the solicitor, and the Building and Maintenance Committee is using that process. Councilmember Nickles asked if the council needs to adopt and approve the due process that is being used.

Finance

John Courtney from Courtney and Associates attended the meeting to speak with the Finance Committee regarding the electric rates. He stated they did an electric rate review regarding the electric rates. He presented all the material to the Finance Committee and gave recommendations. John Courtney will be attending the upcoming Council meeting to discuss further.

Fiscal Officer Montgomery presented the Committee with the 2025 Appropriations. They were reviewed and will be brought to the upcoming Council meeting.

Administrator Bender and Fiscal Officer Montgomery explained to the Finance Committee that Auglaize County holds our county permissive tax with them. They discussed using a portion of these funds for a match for a grant. This will be discussed further.

Administrator Bender discussed investing funds into a CD through Osgood Bank. This would be a stable, short-term cash investment and will give the village an opportunity to invest without worrying about losses. This will be brought to the Council.

Administrator Bender spoke about upgrading a trailer for the Village. This money has already been appropriated in 2024.

Nickles asked about trailer. Administrator Bender stated he would touch on it during his report.

7. POLICE REPORTS:

Chief Motter gave an update on the Waynesfield-Goshen Homecoming festivities. Chief Motter also thanked village employee Jay Carter and Waynesfield-area resident Shawn Sidener for assisting with traffic control.

Chief Motter also gave an update on the Emergency Disaster Plan for the Village of Waynesfield.

The Safety Committee was slated to review and accept the plan at their September meeting, however there was no official meeting due to lack of members present. It would be Chief Motter's recommendation that the safety committee meet before the November meeting so council as a whole can see the proposed emergency disaster plan and it can then be implemented.

We are still waiting on reimbursement check to arrive for reimbursement from the March 14, 2024, Indian Lake Tornado. There is nothing new to report at this time.

Chief Motter provided council with an update on several investigations, some of which take a lot of time to investigate such as an alleged rape case and arson investigation.

Chief Motter also provided council with a property maintenance committee update for the Todd Nance properties.

Chief Motter stated Trick or Treat is set for this Thursday October 31st from 6 to 7:30 pm, rain, snow or shine.

Council member Hutson asked Chief Motter if the Village anticipates a large amount of people for the football game this coming Friday. Chief Motter stated that the school that is coming is similar in size and he does not think there will be any problems.

8. VILLAGE ADMINISTRATOR REPORT:

ELECTRIC

Administrator Bender stated that AMP will be at the Village to work on pole replacements this week. He did receive four skid of meters and it is 85% of the meters. He stated that EJP will come back in with software so we can go over it and what the transfer entails. This will be started in the next 2 weeks.

Administrator Bender received an email from AMP regarding the transmission upgrade. The upgrade was originally due to start in 2027 but it moved to 2029-2030. It has been over a year since we have heard from them and it is a slow process but it is important we know what track we are on.

Water and sewer

Administrator Bender stated that the contractor came in on the last 11 meters that the Village cannot get to. Out of the 11 we have 2 left that may need more work to get completed. Council member Hutson complimented the Village employees for all their hard work.

Park

Administrator Bender is getting quotes on concrete pads for the cornhole. The cornhole boards will be placed by shelters. There will be 3 different cornhole sets. There will be a concrete pad all away around the cornhole. That way there is not mud surrounding them.

Council member Nickles asked about the plan Access engineering would be coming up with for the Village and when it is completed could the Village post it for the residents. Bender stated he already mentioned it to Craig.

Administrator Bender met with the contractor for the quote for the homerun fence. It will be installed in February, March or April, depending on weather, just in time for baseball season.

Administrator Bender stated that we put in funds in the equipment appropriations. He would like to upgrade the trailer. He found one that is a 24-footer and it is a tilt trailer. The trailer also has a platform on the front. It would be around \$8,000.00 and the Village could sell the old one on GovDeals.com.

The last limb pick up is the second Monday of November and leaves will continue to be picked up as on need basis. Leaves need to be put near the road in bags. There will be a note on the utility bill regarding this. Council member Nickles stated that the company that picks up our limbs has done a real nice job of picking them up.

9. MAYOR'S REPORT:

- a. Mayor's Court Report- \$1,402.00 was deposited into the General Fund from the Mayor's Court Account for the month of September.

10. OLD BUSINESS:

- a. Board of Tax Review discussion

Council member Nickles spoke with Randy Carter and he is willing to be a member of the Board of Tax Review. She would like to put his name up for nomination. No other members had anyone else to consider.

The Mayor chose Aaron Bender to be a member of the board.

The council will continue to search for one more member and hopefully have a name at the next meeting.

Ordinance 24-9-1

Nickles called the State Auditor's office and asked for an explanation regarding the Blanket Purchase Order. The Fiscal Officer makes the blanket purchase order for every day to day purchases. It is not for emergencies purchases.

We just need a limit set on PO orders. After Fiscal Officer Montgomery and Nickles spoke they came up with an amount of \$7,000.00.

Motion made by Nickles, seconded by Hutson, to have the first reading of Ordinance 24-9-1. An Ordinance establishing a blanket purchase order amount limit as required by Ohio Revised Code 5705.41 (D) 3.

VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes.

Amend municipal tax ordinance 24-8-2

A motion was made by Nickles, seconded by Ball, to have amend the Municipal Tax Ordinance 24-8-2 and to declare an emergency.

VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes.

Motion made by Nickles to adopt the amended Municipal Tax Ordinance 24-8-2, seconded by Ball.

VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes.

NEW BUSINESS

Ordinance 24-10-1

A motion was made by Hutson, seconded by Fox, to have the first reading of Ordinance 24-10-1. An ordinance setting the 2025 Permanent appropriations for 2025.

VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes

Ordinance 24-10-2

A motion was made by Fox, seconded by Nickles, to suspend the rules of three readings and to adopt Ordinance, 24-10-2. An Ordinance to establish an investment policy for the Village of Waynesfield, Ohio and to declare an emergency.

VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes

A motion was made by Nickles, seconded by Fox, to adopt Ordinance 24-10-2. An Ordinance to establish an investment policy for the Village of Waynesfield, Ohio.

VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes

Motion for CD

Motion made by Fox, seconded by Nickles to approve investing \$300,000.00 into a CD at Osgood bank for 6 months with an interest rate of 4.50%.

VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes

Ordinance 24-10-3

A motion was made by Ball, seconded by Walti, to have the first reading of Ordinance 24-10-3. An Ordinance establishing electric rate increases for the Village of Waynesfield.

VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes

Resolution 24-10-1

A motion was made by Ball, seconded by Nickles, to adopt Resolution 24-10-1, A resolution authorizing the Village of Waynesfield to prepare and submit an application to participate in the Ohio Public Works Commission State Capital

Improvement and/or Local Transportation Improvement Programs (S) and to execute contracts as required and to declare an emergency.

VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes

A motion was made by Ball, seconded by Nickles, to adopt Resolution 24-10-1, A resolution authorizing the Village of Waynesfield to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Programs (S) and to execute contracts as required.

VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes

A motion was made by Fox, seconded by Hutson to conduct executive session to discuss the appointment, employment, and compensation of a public employee or official with Administrator Bender at 8:27 pm

VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes

A motion was made by Fox, seconded by Hutson to conduct executive session at 8:54 pm.

VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes

12. SOLICITOR REPORT: NONE

A motion to adjourn was made by Nickles, seconded by Ball At 8:55 pm

VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes

Sarah Montgomery
Fiscal Officer


Mayor