

Waynesfield Village Council Special

June 6,

24

The meeting was called to order on June 6, 2024 at 5:00 p.m. with the following answering Roll Call:

Mayor Luma, absent; Ball, Yes; Fox., Yes; Miller, Yes; Hutson, absent; Nickles, Yes; Walti, Yes.

Motion was made by Nickles, seconded by Walti, to conduct an executive session to discuss the appointment, employment, and compensation of a public employee or official and invite the Mayor, the Administrator and the Fiscal Officer to attend the executive session at 5:01 pm.

VOTE: Fox, Yes; Ball, Yes; Hutson; absent; Nickles, Yes Miller; Yes; Walti, Yes.

A motion made by Nickles, seconded by Fox to exit executive session at 5:06 pm.

VOTE: Fox, Yes; Ball, Yes; Hutson; absent; Nickles, Yes Miller; Yes; Walti, Yes.

A motion was made by Nickles; seconded by Ball to suspend the rules of three readings and to adopt Ordinance 24-6-2. An ordinance authorizing and approving the appointment of Village maintenance worker, and directing the Village Mayor, Administrator and Clerk to take all necessary action to effect said appointment and to declare an emergency.

VOTE: Fox, Yes; Ball, Yes; Hutson; absent; Nickles, Yes Miller; Yes; Walti, Yes.

A motion was made by Ball, seconded by Walti, to pass Ordinance 24-6-2, an ordinance authorizing and approving the appointment of Village maintenance worker, and directing the Village Mayor, Administrator and Clerk to take all necessary action to effect said appointment

VOTE: Fox, Yes; Ball, Yes; Hutson; absent; Nickles, Yes Miller; Yes; Walti, Yes.

A motion was made by Nickles, seconded by Ball, to suspend the rules of three readings and to adopt ordinance 24-6-1, an ordinance to amend ordinance 23-10-6 to amend the annual appropriations ordinance and to declare an emergency.

VOTE: Fox, Yes; Ball, Yes; Hutson; absent; Nickles, Yes Miller; Yes; Walti, Yes.

A motion was made by Nickles, seconded by Ball, to pass Ordinance 24-6-1, an ordinance to amend ordinance 23-10-6 to amend the annual appropriations ordinance

VOTE: Fox, Yes; Ball, Yes; Hutson; absent; Nickles, Yes Miller; Yes; Walti, Yes.

Council member Walti mentioned looking at another company to see if the pump can be repaired.

Administrator Bender stated that a new pump had to be bought. However, if the old one is able to be rebuilt we will look at other companies.

Councilmember Nickles asked since no record is available when the pump was rebuilt, what are we doing in record maintenance to keep track of pumps?

A motion was made by Nickles, seconded by Fox, to suspend the rules of three readings and to adopt resolution 24-6-1, a resolution approving and authorizing the Village Administrator, Mayor and Fiscal Officer, to execute the H2Ohio Equipment Grant, between the Village of Waynesfield, Ohio and Ohio EPA, and to take all necessary action to carry out its terms and conditions, and to declare an emergency.

VOTE: Fox, Yes; Ball, Yes; Hutson; absent; Nickles, Yes Miller; Yes; Walti, Yes.

A motion was made by Nickles, seconded by Ball, to adopt Resolution 24-6-1, a resolution a resolution approving and authorizing the Village Administrator, Mayor and Fiscal Officer, to execute the H2Ohio Equipment Grant, between the Village of Waynesfield, Ohio and Ohio EPA, and to take all necessary action to carry out it terms and conditions

VOTE: Fox, Yes; Ball, Yes; Hutson; absent; Nickles, Yes Miller; Yes; Walti, Yes.

A motion to adjourn at 5:35 pm was made by Fox; seconded by Nickles.

VOTE: Fox, Yes; Ball, Yes; Hutson; absent; Nickles, Yes Miller; Yes; Walti, Yes.

Mayor

Fiscal Officer

I Sarah Montgomery clerk of the Village of Waynesfield, do hereby certify that Special Council was published by posting for fifteen days at:
1. FB 2. Li Drang
3. Municipal Bldg 4. Post Office
5. Website
from the 16 day of July 20 24
to the 1 day of August 20 24
for no less than a period of fifteen days.
Sarah Montgomery Clerk

I Sarah Montgomery clerk of the Village of Waynesfield, do hereby certify that the foregoing is a true and copy of Special meeting No as passed by the legislative authority on the 6-24-24 day of June 20 24
Sarah Montgomery Clerk

VILLAGE OF WAYNESFIELD
COUNCIL MEETING ~~AGENDA~~
Minutes

May 20, 2024

1. The meeting was called to order on May 20, 2024, at 6:30 P.M. with the following answering Roll Call: Mayor Luma; Present; Fox, Present; Ball, Present; Hutson; Present; Present; Nickles, Present; Miller; Present; Walti Present.
2. The Minutes of the previous meeting were read and approved.
3. Fiscal Officer reported \$1,540,803.54 in all funds. \$ 331,474.47 in the General Fund.
4. The Bills were read. A motion was made by Miller, seconded by Ball to pay the bills presented.

VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller; Yes; Walti, Yes.

5. GUESTS: NONE

6. COMMITTEE REPORTS:

Records

The Records Meeting was called to order at 10 am on May 17th. Present was Miller, Ball and Nickles. Also attending was Chief Motter.

The committee discussed the Records Retention Policy. The solicitor is still looking into this. Codification of Ordinances was also discussed. Committee member Nickles stated that the solicitor mentioned that we should add this into the upcoming appropriations for 2025. This will be brought to council.

Chief Motter discussed the Social Media Archiving with the committee. He stated that currently there is no social media records retention schedule in the Village's current records retention schedule. Committee member Nickles stated that the Village should stop using Facebook and see if we were able to post on the website. Chief Motter will look into what our current website can do in regards to mainstreaming Council meetings and postings.

Finance

The Finance Meeting was called to order at 4 pm on May 9th. Present was Miller, Fox, Administrator Bender and Fiscal Officer Montgomery. Committee member Tom Hutson was unable to attend.

The committee discussed the Personal Policies and Procedures Manual and the job description proposals that Clemans-Nelson presented the Village of Waynesfield with. The committee agreed with the proposal and will be taking it to Council.

The Finance committee also discussed codification and Civic Plus social media archiving. The committee would like to wait until after the audit to look further into these.

7. POLICE REPORTS:

RECENT BREAK IN

A village business recently had a break-in. On May 7, the Wilcox Chiropractic building was broken into. Three unknown male subjects forced entry into the building and stole items. While processing the scene, several pieces of evidence were recovered. It was determined that these same subjects broke into two (possibly three) other places in Auglaize County, as

well as places in Shelby, Wood and Miami Counties. Chief Motter is actively working with the Auglaize County Sheriff's Office, the Ohio Bureau of Criminal Investigations Crime Lab, Wilcox Chiropractic, and other entities to attempt to bring these subjects to justice. The subjects were last known to be in the Toledo area. The incident remains under investigation.

In the last month or so, the police department has also had multiple other criminal investigations involving vandalism, identity theft, criminal trespassing, criminal damaging, numerous traffic complaints and uses of illicit/illegal substances.

RECENT TORNADO WARNING

On May 7, severe weather moved through the area. Waynesfield was under a tornado warning during part of that time. When there was a confirmed tornado in St. Marys, Chief Motter requested the Auglaize County Sheriff's Office to activate the tornado siren in Waynesfield. This siren activation was actually before Waynesfield became tornado warned by the National Weather Service, however Chief Motter was closely tracking the path of the outbreak and he wanted the public to have as much advanced notice as possible. Chief Motter stayed on duty until the threat was over, and thankfully we did not have any touchdowns here. The closest tornado was a weak EF-0 tornado in New Hampshire that caused minor damage to a house, some trees and a power line/poles. Thankfully there were no reported injuries in any of the tornadoes in Auglaize County. Chief Motter would reiterate to the public that we still need to be weather aware and have multiple ways to receive weather alerts as severe weather is still expected to last throughout the summer.

GRADUATION AT W-G SCHOOLS

Waynesfield-Goshen Schools held its annual Commencement Ceremonies on Sunday, May 19, in the high school gymnasium. There were not any issues. Congratulations to the Class of 2024! The last day of school finishes at 1 p.m. on Wednesday, May 22.

CAREER DAY AT W-G

The Waynesfield Police Department attended the 3rd annual Career Day at W-G Schools on Friday, May 10. It appeared our table was very popular as kids could win prizes by successfully answering a trivia question or successfully picking up a quarter while wearing goggles that simulated being drunk. The kids seemed to really enjoy the hands-on experience and interaction which will hopefully lead to some being interested in law enforcement in the future.

CURFEW IN VILLAGE

Since summer break begins May 23, Chief Motter wanted to provide a reminder that the Village has a curfew for minors (Ordinance 95-5-1, amended by Ordinance 05-05-1). Children under 16 years old have a curfew of 11 p.m. to 6 a.m. unless with a parent/guardian, and 16-17 year old have a curfew of 11 p.m. to 6 a.m., except on Friday-Sunday when the curfew is 12 a.m. to 6 a.m., unless accompanied by a parent/guardian, doing legitimate business, or running an emergency errand for a parent/guardian. This curfew pertains to public property only.

The Waynesfield Police Department does not conduct traffic stops for the sole purpose of curfew enforcement. Likewise, if a minor is caught violating curfew, unless there are mitigating circumstances, a warning will be issued to the parent/guardian on a first offense. Subsequent offenses will likely result in the parent/guardian being issued a minor misdemeanor citation.

Also, as a reminder, the village park is closed from 9:30 p.m. to 5 a.m. every night unless special permission is granted.

MEMORIAL DAY PARADE

The annual Waynesfield American Legion Post #395 Memorial Day Parade will be at 9 a.m. on Monday, May 27. The one-mile route will be the typical one, which is from the Legion Post to Willow Branch Cemetery, where there will be a memorial service.

SOCIAL MEDIA

Chief Motter talked to IT regarding our website and what we can accomplish on it regarding postings, etc. They will be meeting soon regarding our website.

VILLAGE ADMINISTRATOR REPORT

The last piece of information Chief Motter had for council was not directly police department related, but since Administrator Bender was on vacation, he thought he would give council an update on a water leak on South Earl Street.

On May 19th, around 11:45 a.m., Chief Motter received multiple messages and calls regarding a possible water leak on South Earl Street between the Methodist Church and funeral home. Chief Motter contacted one of the maintenance employees and he responded to check it. It was clear that the break was somewhere under the paved portion of South Earl Street.

The maintenance guys began working on the problem around 8 a.m. this morning after getting the daily checks done. After getting the water shut off to the problem area, they were able to dig up the asphalt. The problem was approximately 6 feet below the surface and it was determined that a clamp, that kept a service line connected to the main, had failed causing the leak.

The maintenance guys left work around 5:45 p.m. on May 20th because they have to get the correct parts tomorrow. They weren't able to get to and determine the problem until after the parts place had already closed.

The funeral home and the residence to the east of the funeral home are currently without water, however everyone else is back in service. Both of those properties were notified of the extended outage. The problem should be fixed during the morning tomorrow and the road will remain closed until the problem is fixed.

8. VILLAGE ADMINISTRATOR REPORT:

Electric

AMP was in the first part of the month doing PM maintenance. They are scheduled for the first part of June to finish that project. No confirmation on new electric meters yet.

Water and Sewer

The Village have approximately 35 more water meters to replace and all water meters will be installed.

Storm sewer and streets

The Village will have Easements for proposed storm line for E. Wapak St. and CDBG funding to go over at council meeting. Once we have Ordinances for the easements Administrator Bender will talk with land owners to get signatures.

The Village have received another batch of banners to be put up. Those along with the American flags will be put up as weather and work load allows.

Park

Most of the Park has been sprayed once for weeds and will be continued as needed. The north end parking lot has been extended adding approximately 3 more rows of parking.

9. MAYOR'S REPORT:

- a. Mayor's Court Report- \$1382.00 was deposited into the General Fund from the Mayor's Court Account for the month of April.
- b. The Mayor gave a dry run for a Proclamation for American Legion Post 395 Woman Auxiliary.

10. OLD BUSINESS:

A motion was made by Miller, seconded by Walti, to have the second reading of Ordinance 24-4-2, an Ordinance Terminating the contract with Miller's Textile.

VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes

A motion was made by Ball, seconded by Hutson, to have the second reading of Ordinance 24-4-3, an Ordinance adopting the Uniform and Clothing Allowance.

VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes

A motion was made by Miller, seconded by Ball to have the second reading of Ordinance 24-4-4, An Ordinance Approving Cell Phone Policy for the Village of Waynesfield

Ball withdrew her Motion.
Motion died

11. NEW BUSINESS:

Motion made by Nickles, seconded by Ball, to suspend the rules of three readings and to adopt Ordinance 24-5-1, an Ordinance Authorizing and Directing the Administrator, Mayor and Fiscal Officer to execute a contract with the Regional Council of Governments for the Purpose of Administration and Collection of Municipal Income Tax in the Village of Waynesfield Ohio and to declare an emergency.

VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes

A motion was made by Miller, seconded by Nickles, to pass Ordinance 24-5-1 an Ordinance Authorizing and Directing the Administrator, Mayor and Fiscal Officer to execute a contract with the Regional Council of Governments for the Purpose of Administration and Collection of Municipal Income Tax in the Village of Waynesfield Ohio

VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes

Motion made by Nickles, seconded by Fox, to suspend the rules of three readings and to adopt Resolution 24-5-1, a Resolution Authorizing an application to Auglaize County for the CDBG Community Development Critical Infrastructure Program for the Funding of the Village of Waynesfield Improvements Project and to declare an emergency.

VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes

A motion was made by Miller, seconded by Hutson, to pass Resolution 24-5-2, a Resolution Authorizing an application to Auglaize County for the CDBG Community Development Critical Infrastructure Program for the Funding of the Village of Waynesfield Improvements Project

VOTE: Fox, Yes; Ball, No; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes.

Motion made by Nickles, seconded by Walti, to suspend the rules of three readings and to adopt Resolution 24-5-2, A Resolution Approving and Authorizing the Execution of the Cost Proposed Project Agreement Between Clemans, Nelson & Associates and the Village of Waynesfield, Ohio and to declare an emergency.

VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes

A motion was made by Miller, seconded by Nickles, to pass Resolution 24-5-2, A Resolution Approving and Authorizing the Execution of the Cost Proposed Project Agreement Between Clemans, Nelson & Associates and the Village of Waynesfield, Ohio.

VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes

Council decided to make July 13th the official day for the Community Clean up.

Mayors Conference on June 12th and 13th was discussed.

Easements were discussed and this will be on next month's agenda in new business.

12. SOLICITOR REPORT: NONE

A motion to adjourn was made by Ball, seconded by Walti, at 7:28 pm.

VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes

Sarah Montgomery

Fiscal Officer

[Signature]
Mayor

I Sarah Montgomery Clerk of the Village of Waynesfield, do hereby certify that the foregoing is a true and copy of Minutes No as passed by the legislative authority on the 24 day of June 20 24

Sarah Montgomery Clerk

I Sarah Montgomery Clerk of the Village of Waynesfield, do hereby certify that Minutes was published by posting for fifteen days at:
1. Post Office 2. Walmart
3. FD 4. Trun. Bldg
5. Library
from the 16 day of July 20 24
to the 1 day of August 20 24
for no less than a period of fifteen days.
Sarah Montgomery Clerk