

VILLAGE OF WAYNESFIELD
COUNCIL MEETING AGENDA

March 25, 2024

1. The meeting was called to order on March 25, 2024, at 6:30 P.M. with the following answering Roll Call:

Mayor Luma; Present; Fox, Present; Ball, Present; Hutson, Present; Nickles, Present; Miller, Present; Walti, Present.

2. The Minutes of the previous meeting were read and approved.

3. Fiscal Officer reported \$1,526,175.37 in all funds. \$304,929.20 in the General Fund.

4. The Bills were read. A motion was made by Miller, seconded by Fox to pay the bills presented.

VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes.

5. **GUESTS: NONE**

6. **COMMITTEE REPORTS:**

Building and Property Maintenance

The Property and Maintenance committee was called to order at 6:03 pm on March 20th. The purpose of the meeting was to brainstorm questions we would send to the solicitor pertaining specifically for our committee before our meeting with her April 3, 2024. Present was Ball, Nickles, Walti, Administrator Bender and Chief Motter.

The majority of our discussion was the due process the Village needs in place for property owners and legal ramifications. It was determined the current manual for the PMC differs from the new Zoning Ordinance. Therefore, with legal council's clarifications, the committee will be revising our manual over the next few months of PMC's meetings.

Park

The Parks Committee Meeting was called to order at 5:15 pm on March 20th. Present was Nickles, Walti, Fox and Administrator Bender.

The committee discussed the park swing set and the Village providing new seat for them. They also discussed the men's restroom walls and them needing paint due to there being graffiti them.

Fox mentioned using the pile of grindings at the north end of the park to use for extending the parking lot. Administrator Bender asked the committee if the volleyball net should be replaced. They do not want to remove it until they have something to replace it with. Nickles mentioned that she knows a resident that has a Gaga ball pit to replace it with and she will talk to them and let the committee know.

Finance

The Finance Meeting was called to order at 4 pm on March 14th. Present was Miller, Hutson, Fox, Administrator Bender and Fiscal Officer Montgomery. Guest Lisa Nickles also attended.

RITAs:

Fiscal Officer Montgomery discussed Regional Income Tax Agency (RITA) with the committee. She mentioned that she has been in contact with RITA regarding their services. The Village currently uses CCA and are considering switching to RITA to save money for the Village. The Fiscal Officer mentioned that she has a difficult time getting in touch with someone at CCA and this hinders her ability to do her job sufficiently. She has spoken with several other municipalities and they are very satisfied with their increase in the income tax revenues and customer service with RITA. The Finance committee would like RITA to come to the April 22nd council meeting to go over their services.

Clothing and Uniforms:

Administrator Bender discussed a uniform and clothing allowance with the Finance committee. It was mentioned by Administrator Bender that we could do a hybrid plan. This will allow the employees of the Village to choose uniforms and clothing allowance or use the company we are currently using to launder their uniforms. Guest Lisa Nickles suggested the Village purchase a washing machine and dryer for the employees and terminating the services with our current uniform and clothing supplier. This will be brought to council in April after getting figures together.

Cell phones:

Administrator Bender discussed with the Committee the amount of time the employees use their personal cell phone for work purposes. He would like the employees to have a cell phone stipend for their work usage. He discussed full-time employees receiving \$40 a month and part time receiving \$20 a month. The Finance committee will bring this to the council in April.

Zoning

The Zoning Committee met on March 14, 2024, at 11:00 am at the White Memorial Library. Minutes were provided to the Council.

The Committee discussed the property owner on 405 Cherry Street and their request about the feasibility of placing a second home on the property. Zoning Inspector Bender stated that he has not heard back from the owner as to how they would like to proceed. Inspector Bender asked the Board for recommendation regarding fees related to Zoning. Inspector Bender also reported that within the last month a shipping container has been placed on a property within the Village. He would like the Board's input on how to proceed.

The Board reviewed the Zoning Ordinance regarding the placement of temporary storage units, specifically related to cargo containers. In Section 240 of the Zoning Ordinance it stated that miscellaneous provision 7 temporary building structures A-3 a IV requires a temporary permit when placing a storage enclosure. As stated in the ordinance the property owner needs to complete an application for a permit to place any such unit. If a resident would like to place a storage unit the Village Administrator would need to be contacted.

The Board discussed the need to create an application using the building permit as a guide for information needed. The board further recommended the Zoning inspector contact the property owner who has placed a cargo container on their property regarding the provisions. The permit would only be good for 4 calendar weeks and if needed the resident can get an additional four calendar weeks with an 8-week gap.

Mobile Home Parks were discussed. The committee discussed a new item under Section 380 P-1 Planned Unit Development District: 5-F will be added "In the case of proposed Mobile Home Park". The specific wording will be presented at the next meeting.

Meeting with Village Solicitor next month. April 3rd is the next meeting, Member Nickles stated the committee will be meeting with the Village Solicitor and at that time and can ask her questions regarding the makeup of the board, planning commission, who can vote, who cannot and what is a quorum. Member Nickles would like to get the Solicitor's take on each. She requested that the commission bring in questions that they may have for the solicitor.

Discussion regarding fees/permits. The committee will take their recommendations to move forward to Council for their implementation.

The committee did not discuss a zoning change application. Committing recommending a \$50 fee for zoning change application. A fee of \$25 would be for a temporary storage unit. Extenuating circumstances could be taken to Zoning.

7. POLICE REPORTS:

Donation to the Police Department

Belpark Media, which provides weather services Ohio, Indiana and the western part of Pennsylvania through the Ohio News and Weather app, has donated a weather station to the Waynesfield Police Department in exchange for linking it to the Tempest weather network. Tempest, the name of the brand of weather station, has the ability to tie into the Belpark network to enhance their ability to track weather changes and directly impact the forecasting for Waynesfield and area residents. This \$500 donation is located on top of the Municipal Building and is solar powered with a battery backup system. Seeing our specific weather data can be accessed through the free Tempest app on your phone or the free Ohio News and Weather also available for download through the Google Play Store or Apple Store.

Many thanks to Weather Specialist Nick Dunn, who works for WHIO-TV Channel 7 in Dayton and is a co-founder of Ohio News and Weather and Belpark Media for his donation to the police department and village.

Tornado Disaster Response

On Thursday, March 14th, there were multiple tornadoes that caused damage in the region. One of the hardest hit regions was the Indian Lake areas of Lakeview, Russells Point, Washington Township and areas in between. Chief Motter received an urgent phone call at approximately 8 p.m. from Russells Point Chief Joe Freyhof asking for immediate assistance.

Chief Motter was out of town at the time, so he contacted Patrolman Humes and asked him to go on duty to check on the well-being of Waynesfield. Chief Motter wanted to ensure there was no damage, aside from power being lost, as I returned to the village. Once Patrolman Humes surveyed the village for any damage, he reported back to Chief Motter that there was no significant damage in town.

By the time he was able to confirm we had no significant damage, he was back in town and responded to the Orchard Island area of Washington Township. As he got to Lakeview, it was obvious they also had significant damage and needed immediate law enforcement help. Chief Motter then instructed Patrolman Humes to respond to Lakeview and assist in whatever they needed. Patrolman Humes remained in Lakeview until 2 a.m., at which point he went home to rest. Chief Motter remained in the Orchard Island area to assist with search, rescue and recovery operations. After 25 consecutive hours of being on duty, he was advised that he needed to return home to rest. He did so for a few hours, then returned to continue with emergency response. Patrolman Humes also worked most of the day and evening on Friday and all day on Saturday.

The need for law enforcement resources that know the area is still great. After Patrolman Humes and Chief Motter worked all day Saturday, he returned on Sunday to work from noon to midnight. This past week Chief Motter has worked for about 5 to 6 hours in Waynesfield, then worked 8 to 10 hours in Washington Township in Logan County. This coming week there will be a few days where Chief Motter will be assisting Washington Township, however the Waynesfield Police Department's assistance on this disaster is slated to finish before April 1.

Chief Motter is filing the appropriate paperwork for reimbursement to the Ohio EMA and FEMA.

Tornado Siren

During the March 14th tornado warning in Auglaize County, the Waynesfield (and one other community's) outdoor tornado siren did not sound when activated. The county controls the activation of the siren, however according to Auglaize County EMA Director Troy Anderson, there are four primary issues that could cause the siren to not activate correctly.

Lightning in the area causing a static disruption or blown fuses, cell service interruption, human error, and a mechanical or software issue are the three primary reasons the siren may not sound. As to why the tornado siren did not go off in Waynesfield on March 14th, the matter is being investigated to determine the likely cause. If it was lightning interference or a cell signal disruption, there may not be that much that could be done to prevent this problem from happening in the future.

The tornado siren is not designed to be the sole source of a notification of a tornado warning. Residents are encouraged to have alternative ways to receive severe weather alerts including, but not necessarily limited to, purchasing a NOAA

weather radio. There are a number of weather radios available ranging from about \$30 to \$60. There are battery-powered, solar-powered, and even hand crank radios that can be purchased. As is the case in this most recent storm, some WIFI and cell services were disrupted, so warnings might not have been received in a timely manner. A NOAA weather radio might be the best back-up option.

April 8 Eclipse

Chief Motter has one final update regarding the April 8 Eclipse. We are in final preparation stages for the event with the county and state coupled with our local resources. In the last month, we have had a couple people from Columbus and Michigan ask about viewing locations within the village. There have not been any inquiries to the police department regarding camping, though Chief Motter does expect there to be possible issues with people coming into the village to camp out for the weekend. Patrolman Humes should be back to work by then, so he and I will be on duty for most of the weekend and Monday, April 8.

If the forecast indicates a possible sunny or even partly cloudy day, Chief Motter would anticipate crowds in and around the village to be more. However, if the day looks to be cloudy and/or overcast, then he anticipates we will see a lot of pass-through traffic, but maybe not a lot of people stopping.

8. VILLAGE ADMINISTRATOR REPORT:

Electric

Administrator Bender stated that the bucket truck is back in service. Altec did their own testing and truck did pass. He is not sure why it didn't previously, but it is documented and filed. The recent power outage that lasted approximately 25 hours was due to a tornado that hit the Indian Lake area. The Village did have employees working around the clock monitoring generators at the water plant, lagoons, municipal building and traffic lights.

Water and Sewer

As of 3-22-2023 the village have 175 meters replaced. The village crew have been diligently working with home owners to set up appointments. If work continues at the same pace, we hope to have 90% of water meters in by the end of May. The other 10% may need new pits put in or a plumber to replace. Administrator Bender asked the council if they want to start charging for sewer when we get to the 90% mark or wait until all residents have their meters.

Councilmember Ball asked how much longer to get all the meters in, Administrator Bender stated around 60 days. Administrator Bender stated they are trying to complete them all, however, it is difficult to get ahold of some residents. Some meters may need to be put in by contractors as well.

Storm sewer and streets

Administrator Bender will be taking inventory on streets and alleys that have pot holes this spring. The Village may do hot mix if there is enough to justify renting equipment.

Park

With the grass greening up and the warming temperatures, we will start spring work at the park. Some of the things that will be worked on are the restrooms that need some painting done, new swing set seats, spraying weeds and using asphalt milling to extend the North parking lot.

Future

A couple things that came from the power outage that need looked into are, Lift station at the industrial park. We had to have Degen Excavating come in and pump two truckloads out and take to lagoons so that the home owners didn't have any back up. Even with no power and the factory not working we did see an abundance of I & I. I feel we will be able to plumb it to where a trash pump can be used to pump waste into the pressurized line. Another potential issue is the other lift station currently not having any way to hook up a generator. We will be looking into adding a hook up.

Post Storm Updates

The Village of Waynesfield has reached out to the Village of Lakeview and Russells Point to let us know if there is anything the village can help with. Administrator Bender has spoken with Lakeview's Administrator and Electrical Superintendent about any electrical supplies they may need. The Village has been able to help with wire and electrical parts that they cannot get quick enough to keep crews working. Everything has been inventoried as they will most likely get funding for replacements.

There is a lot that we as a Village can learn from their unfortunate situation. Administrator Bender has talked to the Fire Chief, Chief Motter and Fiscal Officer Montgomery about starting conversations as a group for disaster management and planning. AMP was in touch very soon after the tornado went thru and kept us informed as much as they could referring to AES transmission lines. We will keep in touch with our neighbors and facilitate any help our village can offer.

Councilmember Nickles asked how many Village wide outages have the Village had in the last year. Administrator Bender confirmed zero. Councilmember Nickles mentioned creating an annual report on electric outages and restoration time and projects that were done to add to the electric bill once a year.

Councilmember Walti thanked Chief Motter and Administrator Bender for helping out Indian Lake and going beyond the call of duty.

9. MAYOR'S REPORT:

- a. Mayor's Court Report- \$2195.00 was deposited into the General Fund from the Mayor's Court Account for the month of February.

10. OLD BUSINESS:

A motion was made by Miller seconded by Hutson to suspend the rules of three readings and to adopt Ordinance 24-2-3. An Ordinance Amending and Restating Payroll Ordinance 23-10-1 and to declare an emergency.

VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes.

A motion was made by Miller, seconded by Fox, to pass Ordinance 24-2-3, an Ordinance Amending and Restating Payroll Ordinance 23-10-1.

VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes.

11. NEW BUSINESS:

A motion was made by Nickles seconded by Ball to suspend the rules of three readings and to adopt resolution 24-3-1, a Resolution Approving and Authorizing the Execution of the Retention Agreement between Martin, Browne, Hull and Harper and the Village of Waynesfield, Ohio and to declare an emergency.

VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes.

A motion was made by Nickles, seconded by Ball, to adopt Resolution 24-3-1, a Resolution Approving and Authorizing the Execution of the Retention Agreement between Martin, Browne, Hull and Harper and the Village of Waynesfield, Ohio.

VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes.

A motion was made by Miller, seconded by Hutson, to adopt Resolution 24-3-2, A Resolution Approving and Authorizing the execution of the materials license agreement between Arrow International Media LTD. and the Village of Waynesfield, Ohio and to declare an emergency.

VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes.

A motion was made by Miller, seconded by Walti, to adopt Resolution 24-3-2, A Resolution Approving and Authorizing the execution of the materials license agreement between Arrow International Media LTD. and the Village of Waynesfield, Ohio

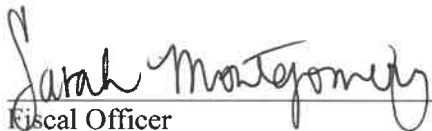
VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes.

The Council discussed the need for a tornado safe shelter. This will continue to be discussed in upcoming meetings.

12. SOLICITOR REPORT: NONE

A motion to adjourn was made by Ball, seconded by Fox at 7:39 pm.

VOTE: Fox, Yes; Ball, Yes; Hutson, Yes; Nickles, Yes; Miller, Yes; Walti, Yes.


Fiscal Officer


Mayor